



## RAAF Association (NSW Division) - RADAR Branch

### Minutes of the RADAR Branch Committee Meeting

Held at Stockton RSL (James room), 29 Douglas Street, Stockton NSW  
on Friday 8 February 2019.

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#### ITEM 1: OPENING

The Chair declared the meeting open at 1115 and called for one minute's silence for deceased comrades

#### ITEM 2: LISTING OF ATTENDEES AND APOLOGIES

- a. **Attending:** The following members were in attendance:
- |                 |   |
|-----------------|---|
| Bruce Niblett   | President / Chair                       |
| Jim Stewart     | Committee Member / A/ Minutes Secretary |
| Tony Rogers     | Treasurer                               |
| Diane Taylor    | Events Secretary                        |
| Howie Campbell  | Committee Member                        |
| John King       | Committee Member                        |
| Narelle Eades   | Committee member                        |
| Dave Winkelmann | Committee Member                        |
| Stretch Murray  | Member                                  |
- b. **Apologies:** The following apologies were tabled:
- |                |                                     |
|----------------|-------------------------------------|
| Ian Gibson     | Secretary                           |
| Dave Bowden    | Patron                              |
| Ray O'Donoghue | Vice-President / Membership Officer |

#### ITEM 3: MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting were distributed and studied.

**Motion:** That the Minutes of the previous meeting be accepted.

**Proposed:** Howie Campbell

**Seconded:** John King

**CARRIED**

#### ITEM 4: BUSINESS ARISING

Business arising from the minutes of the previous meeting was addressed.

- a. Action 4/3/17, Action 2/6/17, Action 1/5/18 and Action 2/5/18:

The Chair noted that Action Items 4/3/17, 2/6/17, 1/5/18 and 2/5/18 were long-standing unresolved issues that appear to have been largely overtaken by events and and/or postings and should be closed.

- e. Action 4/5/18: Jim Stewart to contact Redland City Council on behalf of the Branch requesting assistance with cleaning/refurbishing the memorial plaque.

Jimbo advised that action on this item was still outstanding as he had been side-tracked by work issues prior to the Defence Reduced Activity Period. He undertook to follow up on the matter.

**Action:** ONGOING

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- f. **Action 5/5/18:** Dean Paterson to attempt to clean the plaque when visiting Queensland next year in the event that the approach by Jim Stewart to Redland Council proves fruitless.

**Action:** Contingency for above action 4/5/18, noting member's current deployed status.

- g. **Action 6/5/18:** Ray O'Donoghue to remove Shirley Brettle's name from membership iaw her son's request.

**Action:** COMPLETED

### **ITEM 5: CORRESPONDENCE**

1. **17 Jan 19:** Letter from NSW Division re RAAF Birthday ceremony, Friday 29 March 2019.

Discussion followed regarding likely, if any, representation from Radar Branch. There is a possibility that Tony Rogers, John King and Howie Campbell may attend

2. **22 Jan 19:** e-mail with attached letter from NSW Division re RAAFA NSW Annual General Meeting, 5/6 June 2019.

The NSW AGM will be held at the Western Suburbs (Newcastle) Leagues Club, 88 Hobart Road, New Lambton. The afternoon of the Wednesday 5<sup>th</sup> June will be a forum of events issues submitted by Branches and Division. The actual AGM will be conducted on 6<sup>th</sup> June. Under the new constitution, there is no separate State Assembly and no requirement for Branches to appoint voting delegates. All financial members of the Association are eligible to attend.

### **ITEM 6: OFFICE BEARERS REPORTS**

#### **Treasurer's Report (Annex A)**

Tony Rogers delivered his report, advising that it was essentially the same as the report that he will deliver to the AGM in April. Tony noted that there had been a slight increase in our income due to subscriptions (33 renewals), and that potential expenditure had been defrayed by 'Awards' purchases having been made last year. to be formally accepted.

**Motion:** That the Treasurer's Report be accepted.

**Proposed:** Tony Rogers

**Seconded:** Diane Taylor

**CARRIED**

#### **Membership Officer's Report (Annex B)**

Ray O'Donoghue's report was delivered. It was noted that whilst 6 to 8 'Fully Subscribed' members are held on our books, only one has been identified. As noted in the Treasurer's report, there have been 33 renewals, however it is disappointing that a number of serving members have yet to renew their membership.

**Motion:** That the Membership Officer's Report be accepted.

**Proposed:** John King

**Seconded:** Narelle Eades

**CARRIED**

**ITEM 7: GENERAL BUSINESS**

**1. Preparations for ANZAC Day**

The Branch shall approach HQ 41WG to request support to the ANZAC Day march, including:

- a. a vehicle convey members no longer able to march, and non-marching members;
- b. a contingent of serving personnel for march;
- c. banner bearers [perhaps also Australian Air Force cadets for banner stability rope holders];
- d. the Senior Serving Member (OC 41 Wing) to lay a wreath; and
- e. attendance at the post-march luncheon.

**2. Dawn Service**

The need for a wreath for the Dawn Service was identified. The Chair advised that he already holds a wreath for this purpose.

**3. Wreaths for Post-March Ceremony.**

A wreath will be purchased for the main service (i.e. post-march), and that Ian Gibson would facilitate this. It was noted that there is now a preference for the award of books in lieu of, or supplementary to, wreaths, and it is understood that a number of books have already been purchased.

John King noted that it is our own responsibility for the post-ceremony security of the books.

Narelle Eades cautioned that there needs to be liaison with the ultimate recipient (i.e. the School) to determine the applicability of the award, and to ensure that the school can actually retain the presentation.

**4. ANZAC Day Awards**

The Secretary is to contact 41 and 44 Wings to obtain the names of those members nominated for this year's awards. It was stressed that there needs to be sufficient lead-time to have the trophies engraved and for the awards to be delivered to Williamstown. The cut-off date was considered to be no later than 22 March 2019.

- a. **Presentation of Awards – 41 Wing.** The issue was raised regarding 41 Wing's ability/will to attend the AGM for the presentation of the Awards. This will need to be clarified by the President and Secretary.
- b. **Presentation of Awards – 44 Wing.** It is understood that 44 Wing prefers a separate venue for their Award. Diane Taylor advised that she had facilitated the arrangements last year through SQNLDR Tracey Moran, and that she had the contact details and would follow through.

**Note:** Diane has subsequently advised that she has made contact with SQNLDR Moran's relief, and will try to coordinate the necessary arrangements.

**ITEM 8: OTHER BUSINESS**

**1. Branch Banner**

Bruce Niblett advised that the Branch Banner repairs have been completed and that the banner will be ready for ANZAC Day.

**2. Draft Bulletin**

Jim Stewart distributed draft copies of the next Bulletin, which he has now proposed as a two-monthly edition, rather than quarterly. He also sought approval to convey congratulations on behalf of the Branch to members of 41, 42 and 44 Wings who have promoted to higher appointments or who have received awards under the Honours and/or Australia Day systems.

**3. Division AGM, 5-6 June 2019**

Tony Rogers advised that the venue for the Division AGM will be Wests Leagues at New Lambton. The AGM no longer required nomination of Delegates, and that all financial members are eligible to attend. The President (Knocker) will attend, as will Tony Rogers, and it is likely that Ian Gibson will also attend

**4. Storm Damage**

Howie Campbell noted that Diane Taylor's house had been seriously damaged during the violent storm of 15-16 December 2019. Diane advised that she is coping, regardless.

**ITEM 9: NEXT MEETING**

The next meeting will be the Branch Annual General Meeting, to be held on 12 April 2019. The venue will be the Stockton RSL, 29 Douglas Street Stockton, NSW.

**ITEM 10: Meeting Closure**

The Chair declared the meeting closed at 1255. Gong hei fat choy.

**Attachments:**

1. Treasurer's Report
2. Membership Officer's Report.

**Annex A to  
RADAR Branch Minutes  
Meeting 8th February 2019**

The Radar Branch  
RAAF Association (NSW Division) Inc.  
Statement of Receipts and Payments F / Year End , 31 st. December, 2018

<u>2017</u>		<u>2018</u>
1802.06	Balance (Trading Account) 1/01/2018 B/F	1469.10
	<u>RECEIPTS</u>	
164.00	Donations	110.00
1108.00	Subscriptions	1050.00
1.19	Interest	.71
3075.25		2629.81
	<u>PAYMENTS</u>	
463.00	Capitation to Div (NSW)	507.00
96.45	Postage /Office Expenses	63.39
	Advance Purchase 2019 Awards	234.81
264.95	Commemoration Expenses (Wreaths etc)	120.00
	Website Fees	129.40
102.00	Welfare Expense	
408.80	RAAF Anzac Day- Awards	493.97
195.00	- Plaques/Engraving	190.00
75.95	- NLPS.	90.42
1606.15		1828.99
1469.10	Balance	800.82
	O/S CHQ	34.14
	Balance as per Bank Statement	834.96
	<u>SUMMARY</u>	
1469.10	31/12/2017 Balance	31/12/2018 800.82
5265.64	" Cash Reserve	" 5278.82
<u>100.00</u>	" Petty Cash	" <u>100.00</u>
6834.74	" Total Funds	" 6179.64
(169.00)	" Capitation Due To Div	" (195.00)
<u>(300.00)</u>	" Advance Subs Reserve	" <u>(220.00)</u>
6365.74	" Funds Available	" 5764.64
5.58	" Profit/(Loss)	" (601.10)

Radar Branch Reserve Account F/Y End 31st December 2018

Cash Reserve 01/01/2018	5265.64
Interest	<u>13.18</u>
	5278.82

**MEMBERSHIP OFFICER'S REPORT**

**2018-19 Meeting 5 – 8 Feb 2019**

1. **GENERAL NOTES.** Unfortunately, I must tender my apologies for the February meeting, as I will be absent OS..
2. **MEMBERSHIP STATUS.** The renewal process is in progress and the following changes have occurred since the December meeting:

<b>NEW</b>	<b>RENEWALS</b>	<b>MULTIPLE</b>	<b>RESIGNED</b>	<b>DECEASED</b>
0	25	0	0	0

The renewals include 18 Ordinary Member renewals; six Multiple Member Renewals; and one member who has rejoined.

Current membership numbers for this CY are:

<b>FULL FINANCIAL</b>	<b>MULTIPLE</b>	<b>FULLY SUBSCRIBED</b>	<b>TOTAL ACTIVE</b>
24	6	6	36
<b>NON-CURRENT<sup>1 2</sup></b>	<b>NON-FINANCIAL (Incl 8 OS to SM; and 1 Non-Fin OS)<sup>3</sup></b>	<b>TOTAL NON-ACTIVE</b>	<b>VALE THIS CY</b>
34	25	59	0

3. **MEMBERSHIP CHANGES.** The renewal period has been disappointing. Reminders have been sent out and I am hopeful of more renewals in the coming weeks. Of note, another Ordinary Serving Member has reverted to Service Member status (GPCAPT Cooper). There are now only three financial Serving Members.
  4. At the time of reporting, 18 financial members have renewed for 2019, including one who paid to 2021; six Multiple Members have renewed; and one non-current member has rejoined after a two year absence. These numbers include three renewals since the reminder was sent out.
  5. We also have five members who have already paid in advance to the end of 2020; one Life Member; and six Fully Subscribed members, for a total of 36 members who are already financial for 2019. I expect that number to grow in the near future.
  6. **VALE.** None known.
4. **MASTER LIST.** The Master List, and MMS, have been updated up to 28 Jan 19. A current list will accompany this report to Committee members.

5. **AWARDS.** I will investigate and purchase suitable books for New Lambton PS on my return from OS. The list of recipients for the Pither, Ulett and Stuchbury awards will need to be advised soon, to allow for plaques and book labels to be prepared.

Ray O'Donoghue  
Membership Officer

1. I maintain a list of members who have been non-financial for more than one calendar year, or who have resigned. I categorise these members as Non-Current.
2. Of the Non-Current members, seven are Service Members who are not required to be financial.
3. Non-Financial members are those who were financial up to the end of the preceding calendar year. Included in this list are those currently serving members who had been previously financial (category Ordinary Serving – OS) but who have not renewed their financial status. As such, their category has been reverted Service Member (SM). All Non-Financial members appear on the Current Membership page.